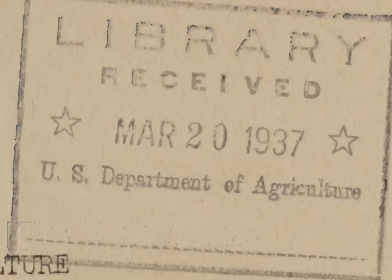


1.42
So 8Me



UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D. C.

March 15, 1937

TO COUNTY AGENTS AND VOCATIONAL TEACHERS IN THE SOUTHERN REGION

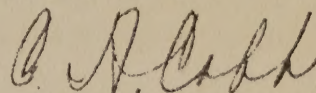
During recent months we sent you four revised C. P. C. Wall Charts, Nos. 1, 2, 3, and 4. These charts contain statistical data on cotton from 1920 to date. Some of the figures for later years have been revised and new data are available in some cases. The four tables below include the information that will be needed in order to bring these charts up to date. The columns in these tables correspond to the columns on the wall charts. Those who failed to get a set of these wall charts may procure copies by writing to this office.

Column No.	1	2	3	4	5	6	7	8	9
<u>C.P.C.-1</u>									
1935-36	27.3	186	10.6	11.1	9.0	19.6	12.7	6.2	6.0
1936-37*	30.0	198	12.4	12.3	7.0	19.4			
<u>C.P.C.-2</u>									
1933-34	45.2	13.6	4.6	18.2	11.6	10.2	42.8		
1934-35	46.7	14.2	5.6	19.8	14.4	12.4	40.0		
1935-36	48.7	15.9	4.8	20.7	14.7	11.1	40.3		
1936-37*		17.8	5.2	23.0		12.3	42.4		
<u>C.P.C.-3</u>									
1933-34	26.7	16.1	42.8	25.1	10.2	13.6	19.4	13.0	5.7
1934-35	23.8	16.2	40.0	25.8	12.4	14.2	20.4	9.6	5.4
1935-36	26.5	13.8	40.3	27.4	11.1	15.9	21.0	10.6	6.3
1936-37*	30.2	12.2	42.4		12.3	17.8		12.4	
<u>C.P.C.-4</u>									
1935-36**	27.3	25.1	1.7	4.8	5.3	11.7	76.0		
1936-37*	30.0	25.0							

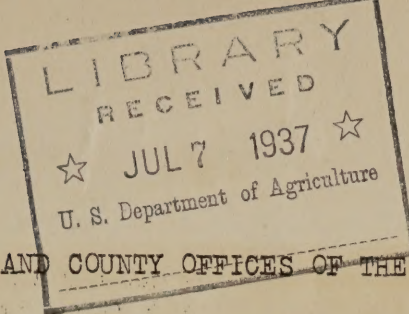
*preliminary

**revised

Very truly yours,


C. A. Cobb,

Director, Southern Division.



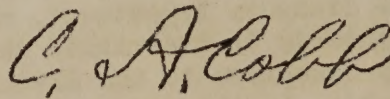
June 15, 1937

MEMORANDUM FOR STATE AND COUNTY OFFICES OF THE SOUTHERN DIVISION

1. "Reports of Undelivered Checks" are being received pursuant to the memorandum of the Administrator, under date of May 4, 1937, relative to the delivery of checks covering conservation or adjustment payments.
2. These reports disclose that certain checks have been held in the county offices longer than the permitted 21-day period, and various reasons have been given for holding such checks. The instructions issued by the Chief Disbursing Officer of the Treasury Department, as set forth in the delegation of authority to distribute checks, Form No. 1714, do not permit any exception to the 21-day limit. Furthermore, the Administrator, in the memorandum referred to above, stated in part, "Checks which cannot be delivered must be returned to the disbursing officers from whom received within twenty-one days after receipt". Even the fact that a request may have been received by the county office to withhold the delivery of a check "pending further instructions" is not to be considered as authority to hold the check beyond twenty-one days.
3. Persons to whom authority to deliver checks is delegated must deliver them in person to the payees or, if unable to do so, must mail the checks to the payees. The check and Form No. 1715, the receipt form, must be mailed to the payee in the envelope provided for such purpose by the Treasury Department before the end of the 21-day period. (Window envelopes may be obtained from the Regional Disbursing Office.) A payee should not be required to sign and return to the county office a receipt form before his check is mailed to him.
4. Where the reports of undelivered checks indicate that the above procedure has not been followed, the county offices should mail the checks to the payees with Form No. 1715 if the present address of the payee is known. It will be noted that if the postal authorities are unable to deliver the check to the addressee it will be returned directly to the Disbursing Office.
5. If a check cannot or should not be delivered in person or by mail because the present address of the payee is unknown, or because the payee is deceased; or because the payee is not entitled to the check, or his right thereto is questionable, the check must be returned within twenty-one days to the disbursing officer who issued it with an explanation of the reason for the return. In general, a person authorized to deliver

checks may properly perform his duties in connection therewith by following the instructions set forth on Treasury Form No. 1714.

6. County offices, the reports from which show that checks are in their possession which have been held longer than twenty-one days, must submit subsequent reports showing the disposition which has been made of the checks which are being held. These subsequent reports must be submitted in the same manner as the original reports.



C. A. Cobb,
Director, Southern Division.